



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, August 7, 2018
DNREC, Richardson & Robbins Building
Conference Room B172
MEETING MINUTES**

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jerry Esposito, Ira Kaiser and Mark Kondelis
DW: Jena Saxton, Nicole Smith and Faye Wheeler
Public: Chris Cleaver and Hilary Valentine

Chairman Brian Blackburn called the meeting to order at 9:02 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the July 10, 2018 meeting are approved as submitted.

Old Business

- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Hilary sent the Board the test questions via Google Drop Box.
 - Chapter 14 and 15 questions were missing. Mark is reviewing them and they will be updated soon.
 - The group will be meeting soon and to review the questions as a collectively.
 - Ashby is still reviewing the agreement for the Level IV upgrade.
 - The board approves DTCC to use the new objectives for the upcoming semester
 - The board will give the committee the approval for use of the questions.

New Business

- **Reciprocity Request – K. Brown**
 - From California grade 3, requested Level III
 - Issue Level II OIT
- **Continuing Education Course Approvals/Denials July**
 - The Board reviewed classes submitted in July
- **Operator License Renewals/Certifications/Expirations July**

- Nicole Smith asks the Board clarification on the type of degree that counts for certification. The Board will review all non-science degrees and give credit for applicable classes.
- The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for July**
 - Six files were randomly pulled and reviewed by the Board – no issues were found.

Meeting was adjourned 9:54 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, September 4, 2018 at 9:00 a.m. at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP